**TEST PLAN IEEE FORMAT:**

1. **Test Plan ID:** Unique No. or Id or Name of the test plan
2. **Introduction:** About the Project and testing
3. **Test Items:** Names of Modules/ Functions/ Services/ Features
4. **Features to Be Tested:** Responsible Modules for the Test Design
5. **Features Not to Be Tested:** Which ones to test and which ones not to test (e.g. Features of previous version of the Software)
6. **Approach:** List of testing techniques to be applied on the modules (prepared by QA/PM)
7. **Features Pass/Fail Criteria:** When above features are pass and when they fail
8. **Suspension Criteria:** Possible abnormal situations arose during testing of above features. Without recovering from these situations, you are not able to conduct testing. (Technical problems with respect to project)
9. **Test Environment:** Required hardware and software including testing tools to conduct testing
10. **Test Deliverables:** Required test documents to be prepared during testing (Test Cases, Test Procedures, Test Log, Test Report)
11. **Test Tasks:** necessary tasks to do before starting of every project testing
12. **Staff and Training Needs:** The names of test engineers and required training sessions
13. **Responsibilities:** Work allocation in terms of test engineers Vs Modules
14. **Schedule:** Dates and Times
15. **Risks and Mitigations:** Analyze risks and possible solution to overcome them
16. **Approvals:** Signatures of Test Plan Author and PM/QA

A Sample Test Plan Document for Internet Banking Application:

1. **Test Plan Id: IBS\_ST\_TP\_001**
2. **Introduction:**

* It is system Test Plan for internet Banking System, internet web application, provides access to account holders and guest users from any where in the world.
* It has two interfaces one is Admin interface another is user interface.
* Admin can be accesses by Bank authorized users, user interface can be accessed by Bank account holders and guest users.
* The purpose of the system(Application) is to provide bank information and services online (through internet), Bank account holders can get banking services from anywhere, without visiting the bank branches.

1. **Test Items:**

* Admin Interface:
* Master Data
* User Interface
* Information
* Personal Banking
* Corporate Banking
* Business

1. **References:**

* Requirments
* Project Plan
* Test Strategy
* Use cases (if available)
* High level Design Documents
* Low Level Design Documents
* Process Guide line document
* Prototypes

1. **Features to be tested:**
   1. Admin Interface:
      1. Master Data
         1. Add new branch, edit branch/Delete branch
         2. Add new ATM
         3. Add new loan type
         4. Add new account type
         5. Add new deposit type
      2. User Management
         1. Create New user
         2. Edit user
         3. Delete user

Etc…

* + 1. Reports
       1. Branch wise report
       2. User wise report
       3. Day, month,yearly reports
       4. Service wise report(only loans, only new account, fixed deposits)

b) User Interface:

I)Information

1. Branch locators
2. ATM locators

3. Loans information

* + - 1. Bank history
      2. Bank Financial details
      3. Fixed deposits information
      4. Calculators

Etc….

II)Personal Banking

Login

Balance enquiry

Bill payment (utilities, subscriptions0

Fund transfer (transfer to same bank, other banks)

Statement generation (mini statement, detailed report)

Etc….

* + 1. Corporate Banking
       1. Add user, edit user, delete user
       2. Balance enquiry
       3. Money transfer
       4. Payroll
       5. Reports

Etc…

**6. Features not to be tested:**NA

**7. Entry Criteria:**

a) Test Design:

* + Team formation, Responsibilities,schedule,requirements,test case template
  + Training on domain, on automation tools

b) Test Execution

Readiness of test tab

Readiness of AUT

Requirements

Test case Documents

Test data

Defect Report Template

Etc….

**8) Exit Criteria:**

All possible test cases executed

Maximum defect fixed, final regression performed successfully

Confidence on test process

Time limitations

Budget limitations

**9) Suspension criteria:**

Show –stopper bug found

Supplier issues

Vast changes in requirements

If resolving defects are more

**10) Roles and Resposibilities:**

| **S.NO** | **NAME** | **ROLE** | **RESPONSIBILITIES** | **REMARKS** |
| --- | --- | --- | --- | --- |
| 1 | T Mamatha | Test Lead | Test planning, guidance, Monitoring and test control |  |
| 2 | A Ritvikasai | Sr. Tester | Test data collection, Generating test scenarios |  |
| 3 | A vinay | Tester | Test case documentation, testexecution, defect reporting and tracking for admin module |  |
| 4 | Srinivas V | Tester | Test case documentation, testexecution, defect reporting and tracking for Personal banking module |  |
| 5 | Suneetha B | Tester | Test case documentation, testexecution, defect reporting and tracking for Corporate banking module |  |

**11) Schedule:**

| **SNO** | **TASK** | **DAYS** | **DURATION** | **REMARKS** |
| --- | --- | --- | --- | --- |
| 1 | Understanding and Analyzing requirements | 5 | 2ndjuly to 6thjuly |  |
| 2 | Review meeting | 1 | 9thjuly |  |
| 3 | Generating Test scenarios | 10 | 11thjuly to 22ndjuly |  |
| 4 | Reviews | 02 | 25thjuly to 26thjuly |  |
| 5 | Test case Documentation | 40 | 29thjuly to 12th august |  |
| 6 | Reviews | 04 | 14th august to 18th august |  |
| 7 | Test data collection | 6 | 20th august to 26th august |  |
| 8 | Reviews | 1 | 28th august |  |
| 9 | Verifying Test Environment Setup | 1 | 29th august |  |
| 10 | Create Test Batches | 02 | 30th 31st Aug |  |
| 11 | Sanity Testing | 1 | 3rdseptember |  |
| 12 | Comprehensive testing | 25 | 4thsep to 2nd October |  |
| 13 | Sanity Testing | 1 | 3rd October |  |
| 14 | Selecting Test Cases | 2 | 4th and 5th October |  |
| 15 | Regressing Testing | 05 | 8th October to 12th October |  |
| 16 | Sanity Testing | 1 | 15th October |  |
| 17 | Selecting Test Cases | 1 | 16th October |  |
| 18 | Regression Testing cycle -2 | 4 | 17th October to 22nd October |  |
| 19 | . |  |  |  |
| . | . |  |  |  |
| . | . |  |  |  |
| 28 | Final Regression | 8 | 19th November to 28thnovember |  |
| 29 | Evaluating Exit Criteria | 1 or 2 | 29th , 30thnov |  |
| 30 | Collecting all artifacts | 2 | 3rd ,4th Dec |  |
| 31 | Test Summary Report | 1 | 5th Dec |  |

Note: Regression Testing depends on Application and strength of Development team.

**12)Training:**

* Training program on Banking Domain
* Test Automation Training Using HP UFT Tool

**13) Risks and Miligations**

* Team member’s issues
* Vendors issues
* Time
* Budget

**14) Test Environment/ Lab:**

Application Type: Web Application, Internet and public

*Server Side:*

* Windows 2003 server
* UNIX server
* MS Exchange server a) webserver b) EDP c) Data storage
* Bugzilla tool
* VSS
* MS Office
* HP UFT Tool etc
* Browser IE 7.0

*Client side:*

* Windows xp+sp2
* VSS
* Ms-Office
* HP UFT

*AUT Environment:*

* .NET(c#,VC++,ADO)
* IIS- web server
* COM+ - APP server
* SQL server 2005 for database server

**15) Test Deliverables:**

* Test Plan
* Review reports
* RTM
* Test Scenario docs
* Test Case Docs
* Test data
* Opened, closed defect report
* Test summary report

**16) Approvals:**

| **SNO** | **TASK/S** | **AUTHOR/ RULE** | **DATE & SIGNATURE** |
| --- | --- | --- | --- |
| 1 | Test plan documentation | Kareemulla (Test Lead) |  |
| 2 | Review | Hari Prasad (Quality analyst) |  |
| 3 | Approval | Vinod Rao (Project Manager) |  |

**17) Glossary**

AUT- Application Under Test

PIN- Project initiation note

SRS- Software Requirement Specification